

BREWTON-PARKER COLLEGE

ACADEMIC ADVISING SIX-YEAR STRATEGIC PLAN 2002-03 THROUGH 2007-08

DEPARTMENT PURPOSE

The mission of the academic advising program is an outgrowth of the College's mission and vision statements. The academic advising program seeks to assist students in planning their academic careers, scheduling their course work, and making other decisions, which will facilitate intellectual inquiry and maturation.

OBJECTIVE 1

A special program of advisement for new students, which will give students an opportunity to complete their registration for classes and the registration process.

ACTION PLAN

New students will be invited to attend an advisement and registration session during the spring or summer prior to the start of the academic year for which they have been admitted.

The registration and advisement process will be explained and the students will meet with an advisor and register for classes.

ASSESSMENT

Students attending the program will complete a survey. At least 80% of those surveyed will rate the process as being effective or very effective (4 or 5 on a scale of 5).

RESPONSIBILITY

Coordinator of the overall program is the Director of Retention who is supervised by the Director of Enrollment Management. Coordinator of the advising process is the Director of Advising who is supervised by the Provost. Advising will be done by volunteer faculty serving as interim advisors.

TIME FRAME

Evaluated annually.

RESOURCES REQUIRED

Time for planning and office supplies.

RELATED TO

Institutional Goal No. 4.

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RESULTS

Of 80 new students responding to a question about the effectiveness of “Advisement Session with Faculty Member,” 94% marked items 4 or 5 on the scale. Of 78 new students responding to a question about the effectiveness of the “Registration Process,” 95% marked items 4 or 5 on the scale.

RESPONSE

Continue special program of advisement for new students.

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RESULTS & RESPONSES—2003-04

OBJECTIVE 1

A special program of advisement for new students, which will give students an opportunity to complete their registration for classes and the registration process.

RESULTS

The person serving as Director of Advising has changed. Students responding to the question concerning “guidance from my academic advisor” out of a scale of from 1-6, responded overall at 4.53 for 2004. The response was 4.56 in 2003. Response to the “overall advisement and registration process” was 4.57 in 2004 and 4.49 in 2003.

RESPONSE

Continue special programs of advisement for new students.

OBJECTIVE 2

An efficient and accurate program of advisement for all students within a nurturing Christian environment.

ACTION PLAN

As new students are being advised for Fall semester, they will be placed into the section of the freshman seminar class that is being taught from the perspective of their selected major. The instructor of this class will serve as their advisor for the freshman year. Developmental advising concepts will be an integral part of the freshman seminar.

When students complete their freshman year, they will be assigned an advisor in their major field of study.

ASSESSMENT

All students will be asked to rate the academic advising program on an annual basis. At least 70% of students will rate the program as being effective or very effective.

RESPONSIBILITY

Selected faculty, Director of Advising, and Provost.

TIME FRAME

Evaluated annually.

RESOURCES REQUIRED

Time for planning and office supplies.

RELATED TO

Institutional Goal 4.

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RESULTS

On the Mount Vernon Campus Student Survey, “effective” or “very effective” was determined to be equivalent to numbers 4-6 on a scale of 6. Of the students responding to the six questions on the survey pertaining to academic advising, the following rated the items as “effective” or “very effective”:

| | |
|---|------------------|
| Guidance from my academic advisor | 83% (98 of 118) |
| Advisor knowledgeable of my degree requirements | 87% (100 of 115) |
| Advisor answered the questions that I had | 86% (101 of 117) |
| Advisor knowledgeable of registration processes | 86% (103 of 119) |
| Experience registering for classes | 83% (101 of 122) |
| Overall advisement and registration process | 81% (99 of 122) |

RESPONSE

Continue program of advisement.

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RESULTS & RESPONSES—2003-04

OBJECTIVE 2

An efficient and accurate program of advisement for all students within a nurturing Christian environment.

RESULTS

On the Mt. Vernon Campus Student Survey, “effective” or “very effective” was determined to be equivalent to numbers 4-6 on a scale of 1-6. Of the students responding to the six questions pertaining to academic advising, the following results were achieved:

| | |
|--|------|
| 1. Guidance from my academic advisor | 4.53 |
| 2. Advisor knowledgeable of my degree requirements | 4.72 |
| 3. Advisor answered the questions I had | 4.71 |
| 4. Advisor knowledgeable of registration process | 4.78 |
| 5. Experience registering for classes | 4.57 |
| 6. Overall advisement and registration process | 4.57 |

RESPONSE

Continue program of advisement and seek to improve student experience. During the Summer 2004 term, we are experimenting with various methods to reduce the time lag, for the student, between advisement and advisor approval for on-line registration during times when advisors may not be present. This is necessary due to extending the registration “window” during times when faculty are not required to be on campus. We are asking faculty advisor peers to approve schedules for those advisors not present. At times, the Director of Advising is authorized to approve schedules and then notify advisor of action when advisor returns. Goal for approval of schedules after student inputs it on-line, is 3-7 days.