

BREWTON-PARKER COLLEGE

PUBLIC RELATIONS DEPARTMENT SIX-YEAR STRATEGIC PLAN 2002-03 THROUGH 2007-08

RESULTS & RESPONSES—2005-06

OBJECTIVE 1

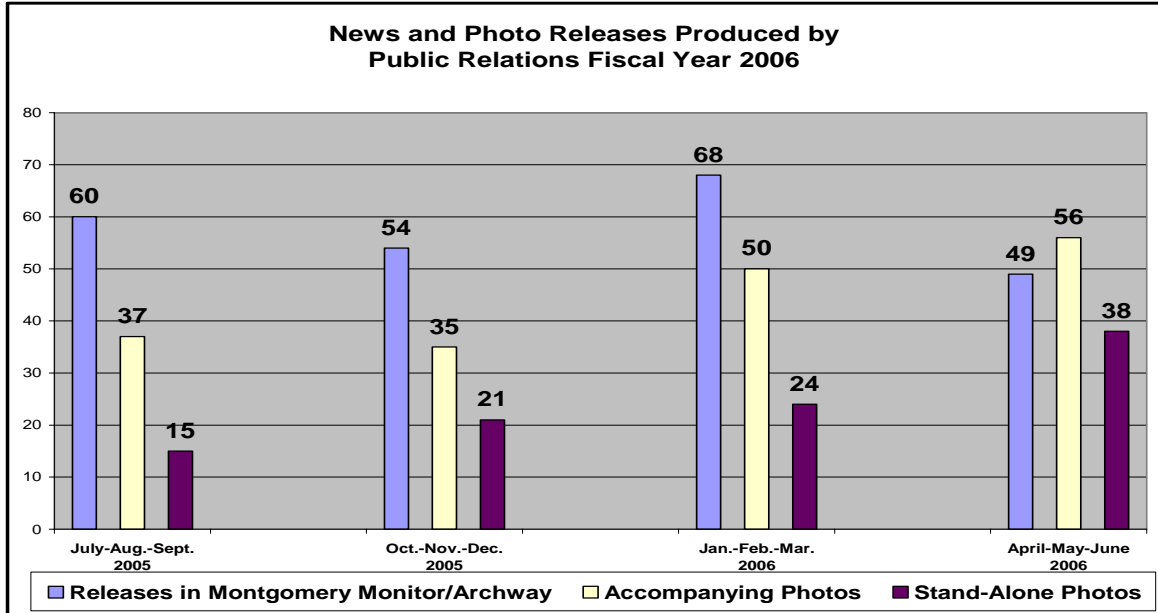
The Public Relations Department will provide information to the residents of Brewton-Parker College's service region, so that they can be aware of the college's positive educational, Christian, cultural, and social impact. Through press releases and media contacts, messages will communicate the college's plans, decisions and events to the appropriate constituent groups in a timely and effective manner and provide the constituents with opportunities to contribute to the college through financial contributions.

ACTION PLAN 1

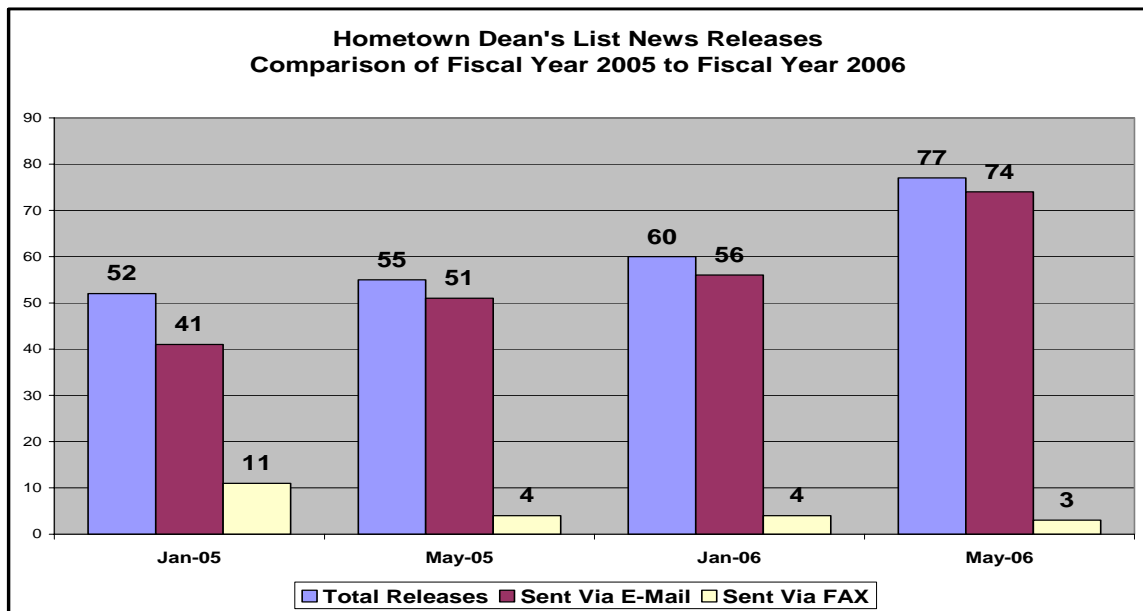
1. Provide news releases about the college's plans, decisions, and events to the region's media outlets including newspaper, radio, and television.
2. Provide copies of press release materials to the college's Webmaster for inclusion on the institution's web site.
3. Provide information concerning the college's plans, decisions, and events to media directors, for affiliated organizations such as the Georgia Baptist Convention, *Christian Index*, *Southern Baptist Educator*, *Baptist Press*, and *Chronicle for Higher Education*.
4. Provide information to the college's alumni and friends through the semi-annual *The Lamp*, and to members of the board of trustees through the monthly *Baron* and *Trustee Bulletins*.

RESULTS

1. News release figures reflect those published in the Archway section of local *Montgomery Monitor* newspaper, which serves as Brewton-Parker College's primary news outlet, and distributed to nine other immediate-area newspapers, seven radio stations, and one TV station.



The following chart offers a comparison of statistics reflecting how communication in obtaining e-mail addresses from concerned hometown newspapers, and using them in such multiple-release projects as the Dean’s List has significantly reduced the number of releases sent via FAX when compared to the same projects from Fiscal Year 2005. Projects are listed chronologically, and figures are not included in above chart.



- In addition to the information reflected in the two charts, the following multiple-release projects were completed: 8 hometown releases for the BPC production of

“Fools”; 9 hometown releases for Homecoming Court; 5 hometown releases for the Young Writers Conference winners; 4 hometown releases for Young Musicians Competition winners; and 27 hometown photo releases from Honors Day.

3. All releases/photos pertinent to BPC were sent to the Webmaster for publication on BPC’s web site.
4. Baptist and other educational entities informed with pertinent institutional information; six news/photo releases sent between July 2005 and June 2006.
5. *The Lamp* was released in fall 2005 with a completely redesigned version scheduled to be published mid fall 2006.
6. The *Baron Bulletin* was produced monthly – with the exception of a couple of issues where two months were combined – and sent to the 25 members of the Board of Trustees and to the executive staff. The *Trustee Bulletin* was also produced monthly – with the exception of a couple of issues where two months were combined – and was sent to the 50 former members of the Board of Trustees.

RESPONSE

During fiscal year 2005, the Public Relations department was reassigned from the Office of College Advancement to the Division of Enrollment Services, with the department’s new objective being to use its resources to increase enrollment levels at the main campus and all external sites. With the department moving into this new Division, an Office of Marketing was created with the Public Relations department being placed under the leadership of the Director of Marketing. To accommodate the reassignment of the department and its new objective, the department experienced a change in personnel with the new employee assuming the title of Director of News and Public Information.

The Director of News and Public Information will maintain the following responsibilities while working with the Director of Marketing to increase the general public’s awareness of the college:

1. Continue to strengthen already established media relationships (both in immediate and surrounding areas) and work to increase the number of media contacts to bring additional coverage of BPC faculty, students, staff, and events to the general public.
2. Continue to work with the Webmaster in publishing all pertinent releases and photos on the college’s website.
3. As relations continue to improve, we look to continue to strengthen communication and relationships with Baptist media directors through direct communication and meeting and convention opportunities.
4. *The Lamp* will undergo a complete redesign in time for release in mid fall 2006. The Director of News and Public Information will continue to serve as editor-in-chief of *The Lamp* with assistance from the Director of Marketing, the Director of Alumni Relations, and the Vice Presidents for Enrollment Services and Advancement.
5. The *Baron* and *Trustee Bulletins* will be produced on a monthly basis and distributed to the current and former members of the Board of Trustees.

BREWTON-PARKER COLLEGE

NEWS AND PUBLIC INFORMATION DEPARTMENT SIX-YEAR STRATEGIC PLAN 2005-06 THROUGH 2007-08

RESULTS & RESPONSES—2006-07

OBJECTIVE 1

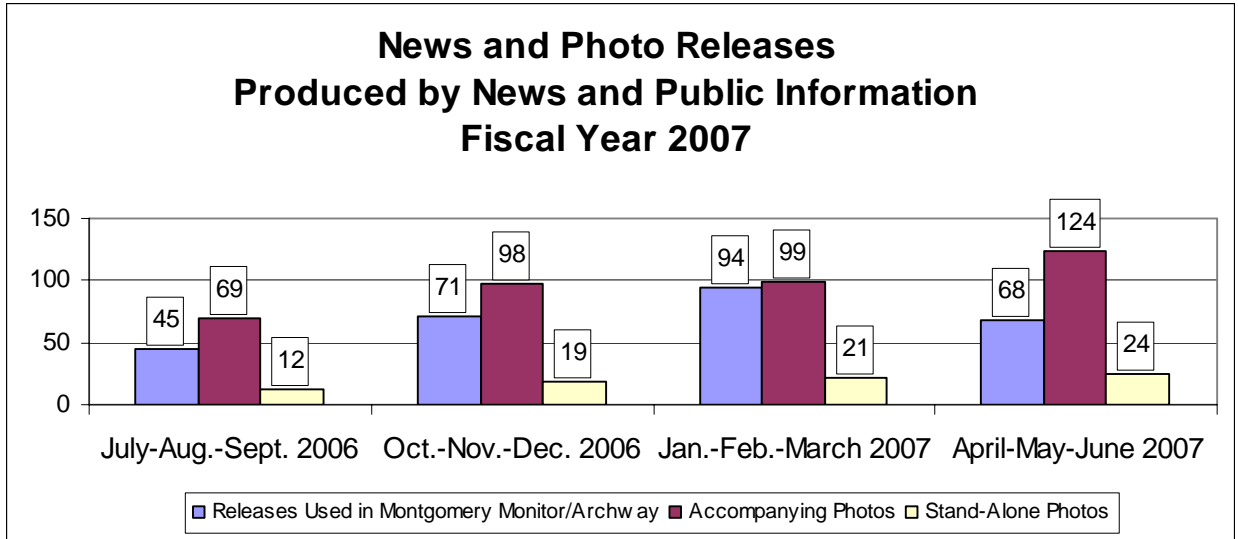
The News and Public Information Department, previously named the Public Relations Department, renamed and restructured under the Office of Marketing at the end of Fiscal Year 2006, will provide information to the residents of Brewton-Parker College's service region so they can be aware of the College's positive educational, Christian, cultural and social impact. Through press releases and media contacts, messages will communicate the College's plans, decisions and events to constituents with the goal of creating increased awareness of the College in the public. This increased awareness will serve to help the College's recruitment and fundraising efforts.

ACTION PLAN 1

1. Provide news releases about the College's plans, decisions and events to the region's media outlets including newspaper, radio and television.
2. Provide copies of press release materials to the College's Webmaster for inclusion on the institution's website.
3. Provide information concerning the College's plans, decisions and events to media directors, for affiliated organizations such as the Georgia Baptist Convention, *Christian Index*, *Southern Baptist Educator*, *Baptist Press*, and *Chronicle for Higher Education*.
4. Provide information to the College's alumni and friends through the semi-annual *The LAMP*, and to members of the board of trustees through the monthly *Baron* and *Trustee Bulletins*.

RESULTS

- News release figures reflect those published in the Archway section of local *Montgomery Monitor* newspaper, which serves as Brewton-Parker College's primary news outlet, and distributed to nine other immediate-area newspapers, seven radio stations and one TV station.



- In addition to the information reflected in the above chart, the following multiple-release projects were completed: August – 11 Hometown Dean’s List releases (HDLR) ; September – 11 HDLR October – 2 HDLR; November – 3 HDLR; December – 5 HDLR; January – 67 HDLR, Fall 2006 Graduate release, 7 releases on New Trustees with accompanying photos; February – 4 HDLR; April – 1 HDLR; May – 41 Honors Day releases with accompanying photos, 6 Hometown Pi Gamma Mu induction releases, 68 HDLR; June – 5 HDLR, 20 Honors Day releases.
- Webmaster was updated with releases and complementing photos as releases were approved. However, beginning in August, 2006, the new Director of News and Public Information took over the responsibility of updating information on the “News & Info” web pages from the Webmaster. At least once a week, new information is uploaded to the “News & Info” pages and BPC home page. In December, 2006, the Director of News and Public Information also updated the “News & Info” home page to reflect a newspaper style. The design is easier to navigate and features a “Story of the Week” intro/entry point with picture and links to weekly story highlights.
- Baptist and other educational entities informed with pertinent institutional information; 36 news/photo releases sent between July 2006 and June 2007. Included in these releases were a two-page spread in a national college recruiting magazine, *Private Colleges and Universities – Christian Edition*; a front-page feature in *The Vision*, a Georgia Baptist Foundation, Inc. publication inserted in *The Christian Index*, and a report with accompanying photos to the Consortium for Global Education for the May 2006 issue.
- *The LAMP* was released in November 2006 and May 2007. A production meeting for the Fall 2007 *LAMP* was held in June 2007.
- The *Baron Bulletin* and the *Trustee Bulletin* were produced by the Director of Marketing and are now under his direction, produced and distributed on a monthly basis. The Director of News and Public Information, however, still

provides the news releases and photographs for the *Bulletins* based on the weekly news releases.

- The News and Public Information Department has also taken on the task of re-vamping the College's internal newsletter, *Connections*, creating a more professional publication reflective of the College's mission. The newsletter, a three to four page document, is distributed as an electronic, paperless document through e-mail to Trustees, Administration, Faculty and Staff, as well as key members of the College's fundraising and public affairs committees. It has been well-received by the intended audience and fosters a positive spirit of community among the College's guardians and employees.

RESPONSE

- Continue to keep communication open with area and extended media in efforts to seek to improve publicity needs and utilize their desired delivery methods, and continue to add to e-mail file for convenient releases; funding for monitoring story hits for out-of-area newspapers through clipping service was not budgeted. However, the Director will continue to use the free Google e-mail alerts which daily notify through e-mail web-listed releases using the key words of "Brewton-Parker College", "Mount Vernon, Georgia", and "Montgomery County, Georgia".
- Continue to improve news and event dissemination through the website by updating the information through the News and Public Information Department, bypassing the Webmaster, for a more timely distribution. Will also work with Office of Marketing and the Web Design Committee, formed in June 2007, to ensure a unified "look" with consistently updated information for the College's website.
- As relations continue to improve, we look to continue to strengthen communication and relationships with Baptist media directors through direct communication and meeting and convention opportunities.
- The fall edition of *The LAMP* is due for delivery in late October 2007, and plans are to have the spring edition out in early May 2008. The *Baron Bulletin* and the *Trustee Bulletin* will continue to be published by the Office of Marketing on a monthly basis.
- *Connections* will continue to distribute timely information on a weekly basis to members of the College's internal community; will also work with departments and offices within the College to improve the internal system of communication and increase the positive work environment on the main campus and six external sites.

BREWTON-PARKER COLLEGE

NEWS AND PUBLIC INFORMATION DEPARTMENT SIX-YEAR STRATEGIC PLAN 2005-06 THROUGH 2007-08

RESULTS & RESPONSES—2007-08

OBJECTIVE 1

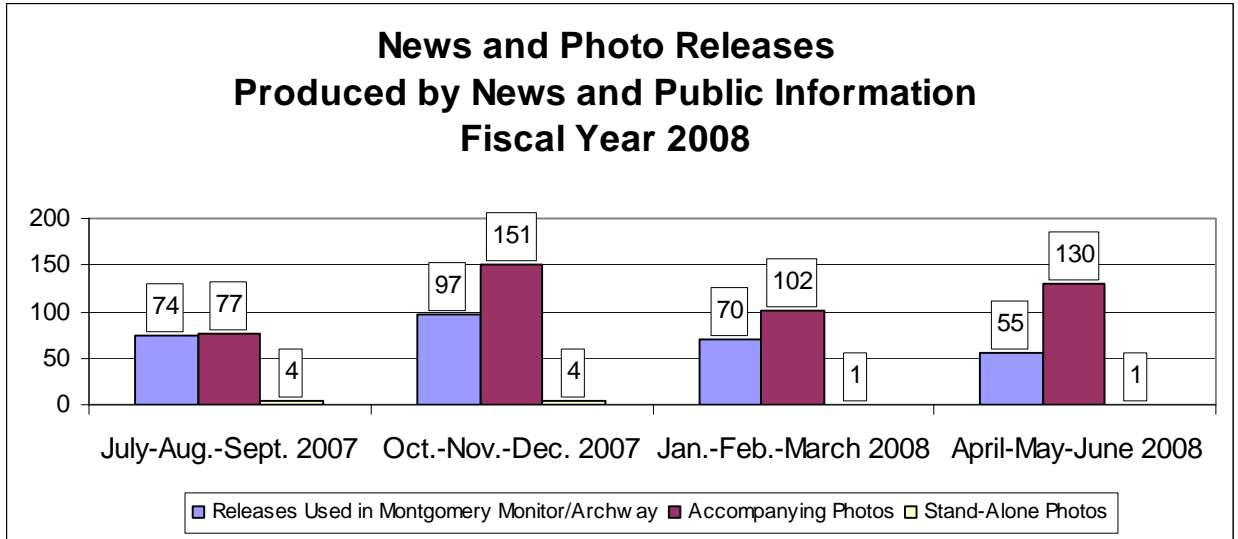
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ACTION PLAN 1

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2. Provide copies of press release materials to the College's Webmaster for inclusion on the institution's website.
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RESULTS

- News release figures reflect those published in the Archway section of local *Montgomery Monitor* newspaper, which serves as Brewton-Parker College's primary news outlet, and distributed to nine other immediate-area newspapers, seven radio stations and one TV station.



- In addition to the information reflected in the above chart, the following multiple-release projects were completed: October – 4 Hometown Dean’s List releases (HDLR); January – 62 HDLR, Fall 2007 Graduate release, 11 releases on New Trustees with accompanying photos; May – 38 Honors Day releases with accompanying photos, 62 HDLR; June – Spring 2008 Graduate release
- In May 2008, the Director of News and Public Information added links and archives to *Connections* under the “News & Info” home page. The home page was updated in August 2006 to reflect a more “front page” look to these pages. The BPC Primary Logo and instructions for use is also posted on the BPC website on the “News & Info” home page.
- Baptist and other educational entities informed with pertinent institutional information. *The Christian Index*, *The Baptist Educator*, *The Baptist Press* (online) and the Consortium for Global Education all carried articles either written by or written about Brewton-Parker College between July 2007 and June 2008.
- *The LAMP* was released in November 2007 and May 2008. A production meeting for the Fall 2008 *LAMP* will be held in August 2008.
- The Director of News and Public Information provides the news releases and photographs for the Trustees and Baron *Bulletins* based on weekly news releases. The Director of Marketing creates these printed newsletters on a monthly basis.
- The College’s internal newsletter, *Connections*, continues to be created and distributed electronically by the Office of News and Public Information. In April 2008, following a trial release to all students on BPC campus (with seven positive responses in one 24 hour period after release), *Connections* is now distributed to all entities at the college. It has been well-received by the intended audience and fosters a positive spirit of community among the College’s guardians, employees and students.
- Similar to *Connections*, the Director of News and Public Information oversees the production of another internal newsletter about the college’s external locations, *Motivations*. This newsletter, like *Connections*, is a four to five page document

and is distributed as an electronic, paperless document via e-mail to all campus entities.

- The internal *Connections* is also produced as two external editions for prospective students and their parents and guidance counselors. These editions mirror the internal *Connections* in layout with the content including information for students who are interested in the college and need assistance in the decision-making process.
- In June 2008, the Director of News and Public Information created a new presence on the social media networking site, Facebook.com. This outlet should prove to be an excellent networking and communications tool for the college through posting discussion board topics, photos, RSS feed for news and events at the college through available Facebook.com applications. The Director of News and Public Information also took over the college's Myspace.com page. Both receive weekly updates and postings to keep the information fresh and up-to-date.

RESPONSE

- Continue to keep communication open with area and extended media in efforts to seek to improve publicity needs and utilize their desired delivery methods, and continue to add to e-mail file for releases. The Director will continue to use the free Google e-mail alerts which daily notify through e-mail web-listed releases using the key words of “Brewton-Parker College”, “Mount Vernon, Georgia”, and “Montgomery County, Georgia”.
- Continue to improve news and event dissemination through the website by updating the information through the News and Public Information Department, bypassing the Webmaster, for a more timely distribution. Will also work with Office of Marketing and the Web Design Committee, formed in June 2007, to ensure a unified “look” with consistently updated information for the College’s website.
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- The fall edition of *The LAMP* is due for delivery in early November 2008, and plans are to have the spring edition out in early May 2009. The *Baron Bulletin* and the *Trustee Bulletin* will continue to be published by the Office of Marketing on a monthly basis.
- *Connections* and *Motivations* will continue to distribute timely information on a weekly basis to members of the College’s internal community; will also work with departments and offices within the College to improve the internal system of communication and increase the positive work environment on the main campus and six external sites. The external *Connections* will continue throughout the academic year on a monthly basis with Admissions Office building the e-mail distribution list.
- Continue opportunities to build presence on popular social media networking sites like Facebook.com and Myspace.com. Realize need to be consistent in maintaining and updating information for increased “page” traffic and dissemination of information.

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RESULTS & RESPONSES—2005-06

OBJECTIVE 1

The Public Relations Department will provide information to the residents of Brewton-Parker College's service region, so that they can be aware of the college's positive educational, Christian, cultural, and social impact. Through press releases and media contacts, messages will communicate the college's plans, decisions and events to the appropriate constituent groups in a timely and effective manner and provide the constituents with opportunities to contribute to the college through financial contributions.

ACTION PLAN 2

Develop and implement a strategic marketing program for the college's capital campaign.

RESULTS

The final aspect of the capital campaign – to raise funds for the Snooks Student Activities Center – was completed in fiscal year 2004. During fiscal year 2005, the Public Relations department was reassigned from the Office of College Advancement to the Division of Enrollment Services, with the department's new objective being to use its resources to increase enrollment levels at the main campus and all external sites. With the department moving into this new Division, an Office of Marketing was created with the Public Relations department being placed under the leadership of the Director of Marketing. To accommodate the reassignment of the department and its new objective, the department experienced a change in personnel with the new employee assuming the title of Director of News and Public Information.

As a result of this change, the Public Relations department – with assistance from the Director of Marketing and the Vice President for Enrollment Services – will begin re-evaluating how the Public Relations department, the Office of Marketing, and the Division for Enrollment Services can work with the Office of College Advancement to further strengthen the overall mission of the college.