

### 1.2.1.2

**Issued: October 15, 1999**  
**Revised: April 10, 2003**  
**April 2009**

#### **SUBJECT: PROVOST**

(Exempt-Executive, level 4)

The Provost is the Chief Academic Officer of the College. He/she reports to the President and works under minimal direction; manages and supervises divisional functions and responsibilities; assumes responsibility for planning and recommending general divisional responsibilities and implementing and managing general responsibilities as directed by the President; exercises authority to employ and discharge employees; exercises general discretionary powers in management of the institution, subject to budgetary and policy limitations.

The Provost has planning, supervisory, management and budgetary responsibility for the following functions and related staff personnel:

- ◆ Academic Divisions
- ◆ Learning Lab
- ◆ Library
- ◆ Institutional Planning/Assessment/ Research
- ◆ Academic/Administrative Support Services
- ◆ Computer Information Services
- ◆ National Management Resources

The Provost shall discharge such other duties and responsibilities as may be assigned by the President.

Contact for Interpretation: The President

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This policy statement supersedes all previous  
policy statements on this subject.