



BREWTON-PARKER COLLEGE

PANDEMIC INFLUENZA

EMERGENCY PREPAREDNESS PLAN

ESTABLISHED 2009

Message from the President

September 2009

Dear BPC Community Citizen:

When BPC librarian and campus historian Ann Turner penned the centennial history of Brewton-Parker College, she entitled the book, Triumph Over Adversity. It is very fitting because when difficult circumstances have overtaken this institution through our 105-year history, our community has always risen to the occasion.

This year, we face another potential crisis in our BPC community, one that will attack us from all sides and from within. The Center for Contagious Diseases (CDC) warns all Americans that the H1N1 strain of influenza—swine flu—may be the greatest health challenge to enter our borders in generations. As a community committed to the safety and well-being of all of our family members, BPC has implemented the plan contained in this document. You will find within these paragraphs a plan initiated by the administration, created by many campus officers with the assistance of federal, state and local health leaders, and implemented by and for every member of our community.

Please familiarize yourself with the enclosed information. Join all of us in being even more conscious of health and sanitation habits in this perilous time. If you are ill, report that at once. If you run a fever, follow the plans included below. And if you are diagnosed with swine flu, please understand the mandatory obligation you have to remain isolated from others until your fever breaks. All administrators, faculty and staff members are here to assist you. Like every other challenge placed before this special place, together we will triumph over this adversity.

Sincerely,

David R. Smith, Ed.D.
President

Influenza Pandemic Defined

An influenza pandemic is a global outbreak of disease that occurs when a new flu virus appears that can be spread easily from person to person. Because people have not been exposed to this new virus before, they have little or no immunity to the virus; therefore serious illness or death is more likely to result than during seasonal flu.

In order for the flu to be classified as a pandemic, it must meet three conditions as follows:

- *A new strain of the virus must appear
- *This strain must infect people and cause serious illness
- *The virus must spread easily among people

Mission Statement

Brewton-Parker College will take reasonable precautionary action steps to inform students, staff, parents and community members, as well as to monitor, prevent and/or contain the spread of any infectious disease—including the influenza virus—wherever an outbreak has been identified.

Identify-Disseminate-Educate-Communicate-Monitor-Evaluate

Goals and Purpose

BPC is committed to providing its students, facilities and staff with a safe, secure and orderly living and learning environment. Although it is impossible to anticipate and control the various types of real emergencies the college may encounter, we are dedicated to the well being of those individuals attending, working at and visiting our campus.

The main purpose of this contingency plan is to assist/provide guidance to manage the impact of an influenza pandemic within Brewton-Parker College based on three main strategies:

1. Prevention/reduction of the spread of the virus and emotional trauma within college facilities.

- a. minimization of access for the infected persons entering the facility
 - b. student spacing and social distancing (reducing person to person interactions and postponing college wide events/activities)
 - c. regular cleaning and disinfecting of facilities
 - d. providing information on preventive measures to parents, students, and staff members (state plans and other planning information can be located on the website www.pandemicflu.gov/plan/checlists.html.)
 - e. handling/monitoring of students and others who have been exposed to the virus or become ill at the college
 - f. suggested referral to the BPC Infirmary for access to the influenza vaccine and other anti-viral medication prior to becoming ill
2. Our action responses to an outbreak on the BPC campus will be based upon state governmental, GA Dept. of Education, and local emergency management legal mandates, in conjunction with our South Central Health District directives.
 3. The realistic ability of the college to preserve a continuity of operations and educational services during a pandemic to limit instructional loss.
 - a. identification of essential staff and functions as determined by the President
 - b. planning for absenteeism of students and staff as determined by the college administration
 - c. delivery of educational services depending on the severity of the outbreak

Pandemic Influenza Task Force

Pandemic Coordinator - Chief Safety Office – Mr. Ira Bryant

Response Team - Sherrie Helms – Dean of Students
Mr. Ken Talbert – Director of Residence Life
Coach Shellie Simmons – Athletic Director
Mrs. Tonia Spaulding – Director of Counseling
Ray Hamilton - Director of Plant Operations
Ms. Ruth Underwood – ARAMARK Director
Ken Wuerzberger – Vice President
Miss Kelley Arnold – BPC Public Relations
Mr. Joshua McPhatter – SGA President
BPC Infirmary – TBA

Plan of Action:

1. Educate the Campus – Provide workshops
2. List of Resources –
Community resource list:
 - Montgomery Health Department – Nurse Daisy Haines,
583-4602
 - South Central Health District – Susan Beckum,
2121 B Bellevue Road
Dublin GA 478-275-6545
 - Toombs County Health Department – Dabitha Hutto,
526-8108
 - CDC.gov
3. Communication Flow –
 - BPC Infirmary should contact Dean of Students
 - Dean of Students – meet with students and assist with
Health accommodations.
 - Vice President – Determine cancellation of classes
Closure of campus.
 - Director of Residence Life – treatment plan for student in
Residence Halls (meals, sanitary cleaning)
 - Health Department – maintain health precautions on
Campus and infection control measures
 - BPC Legal Consultant – infection control measures
4. Education Plan – Communication with local Health Departments
with updates on Pandemic Flu information – 4/28
Contact other colleges regarding their Pandemic Plan – 4/28
Webinar scheduled for BPC Team – May 6 (funds permitted)
Webinar completed May 6. 6 employees attended.

College System Communication

1. Keep in contact with the local health department and the Georgia Department of Public Health for Pandemic Influenza. Specific information will be made available through the local health department and the public website at <http://health.state.ga.us>
2. Communicate and educate students, staffs, parents/guardians regarding effective hygiene habits before an outbreak may occur
3. Communication with college employees can be completed during faculty/staff meetings.
4. Communications may be in the form of a letter, memo, email, intranet, and internet websites, telephone, or postal services.
5. College Public Relation staff will be on call to address the media when appropriate to do so.
6. At the beginning of each semester, college will provide information to all students and parents in the form of a letter, booklet regarding updated pandemic influenza information and preventative steps to be taken. Posters displaying flu symptoms could be posted throughout the college.

2 SEP 2009

ANNEX A: Brewton-Parker College has begun preventative action regarding the possibilities of campus-wide infestation.

1. Consultation with Dr. Joe Foust.
2. Consultation with South Central Health District Representative Susan Beckum
3. Purchase of hand sanitizer for distribution across all BPC Residence Halls and Buildings.
4. Specific housekeeping requests to pay closer attention to high traffic and sanitary areas.
5. Information letter has been sent to students; will be moving forward with comprehensive communication campaign across campus.
6. Scheduled webinar for 15th of September for all key players across campus.
7. Dorm education program, scheduled for month of September will be completed using Health Department resources, videos and personnel. This will be scheduled through the RA/RD and Student Affairs staff.
8. Staff will continue to monitor situation with communication with Health representatives.

2 SEP 2009

ANNEX B: ACTION PLAN for all members of the BPC college community exhibiting Flu-like symptoms

1. Infirmary appointment in conjunction with isolation of dorms if necessary.
2. Referral to hospital via infirmary if necessary.
3. Hospitalized for care as needed.
4. Communication with parent and/or “in case of emergency contact” for notification and pick up of student. Student will remain at hospital until accommodations are arranged to get student back home.
5. Student remains home until medically cleared.
6. Student academic issues will be identified and addressed.

14 SEP 2009

ANNEX D: H1N1 Virus update

1. Hand sanitizer, awareness and informational flyers have been distributed and posted in all buildings, dorms, and mail boxes for students and faculty.
2. Website information and updates completed; this does include the official policies and action steps for prevention and treatment.
3. H1N1 webinar and presentation scheduled for 15 SEP 2009 from 1-3. This webinar is an open webinar sponsored by Student Affairs.
4. Gloves, masks, and additional sanitizing spray (Lysol) is available via Student Affairs.
5. Informational CD and additional information and brochures have been received by Student Affairs; this material is available and will be supplemental material distributed in Student Activities Center.
6. All Policies and Procedures regarding Swine Flu will be added to BPC's currently Emergency Response Manual for review by Chief Administrators and leadership; this material will need to be followed up with by leadership in respective divisions.