

Start Term: \_\_\_\_\_  
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# BREWTON-PARKER COLLEGE

## OFFICE OF THE REGISTRAR

912.583.3241  
FAX - 912.583.4816

### REQUEST FOR TRANSIENT PERMISSION

Students may receive permission to take courses at another institution for transfer back to Brewton-Parker College. This prevents his/her having to apply for admission elsewhere and then being uncertain whether the credits will transfer back once they are earned.

In order to receive transient permission, the student must:

- Be in good standing academically [not on any form of academic warning, probation, suspension, or exclusion]
- Request a transient letter to be sent to the other school
- Provide the BPC registrar's office with course descriptions of the classes he/she wants to take

**NOTE:**

- The courses must fit into the student's degree plan in order to be acceptable for transient credit.
- All financial aid will remain based on the student's enrollment at Brewton-Parker.
- Concurrent enrollment at BPC and another institution requires prior approval by the Academic Dean.
- Application to degree requirements limited to 9.0 for an Associate's degree and 18.0 for a Bachelor's degree
- **Processing time 3-5 days**

Student: \_\_\_\_\_ SSN: XXX-XX-\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I am requesting permission to take courses at: \_\_\_\_\_

If school has multiple campuses, indicate which campus: \_\_\_\_\_

Term: \_\_\_\_\_

Courses you wish to take [**their** course names and numbers]. **This information is to be provided by the student requesting permission. Failure to do so may result in not getting placed in the desired class.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide the email address (i.e., Admission Office) to which the permission letter needs to be sent.

\_\_\_\_\_

Last Updated: 5-18-2021

<i>For administrative use only</i>		
Request rec'd _____	Approved _____	Denied _____
Letter Sent: _____		By: _____